

**Open Report on behalf of Andrew Crookham,  
Executive Director - Resources**

Report to:	<b>Audit Committee</b>
Date:	<b>13 July 2020</b>
Subject:	<b>Work Plan</b>

**Summary:**

This report provides the Committee with information on the core assurance activities currently scheduled for the 2020/21 work plan.

**Recommendation(s):**

- (1) Review and amend the Audit Committee's work plan ensuring it contains the assurance areas necessary to approve the Annual Governance Statement 2021.
- (2) Consider the actions identified in the Action Plan.

**Background**

The work plan, as attached at Appendix A, has been compiled based on the core assurance activities of the Committee as set out in its terms of reference and best practice.

Appendix B – keeps track of actions agreed by the Committee and future potential agenda items.

The Committee has previously held an annual workshop to review and evaluate its effectiveness. The results from the workshop held in 2019 are outlined in appendix B. A workshop will be arranged for 2020 in the coming months.

**Conclusion**

The work plan helps the Audit Committee effectively deliver its terms of reference and keeps track of areas where it requires further work and/or assurance.

## Consultation

### a) Have Risks and Impact Analysis been carried out?

No

### b) Risks and Impact Analysis

N/A

## Appendices

These are listed below and attached at the back of the report	
Appendix A	Work plan
Appendix B	Action plan

## Background Papers

No Background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

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